

DPS Update – February 2020

Overall Summary – DPS

- **Revenues and Expenditures – February**

- DPS received \$18.9M in 13 mills receipts bringing the year-to-date total to \$66.5M. Current 13 mill tax receipt reserves are \$43.2M.
- DPS received \$8.9M in 18 mills receipts bringing the year-to-date total to \$56.9M.
 - The scheduled \$6.0M payment for ORS related debt was made in February

- **Cash Flow**

- The ending general fund cash balance for February was \$6.4M. The projected ending balance on June 30, 2020 is \$3.5M.

DPS Cash Forecast to Actuals Variance – February 2020

<i>\$ in thousands</i>	February Forecast	February Actuals	February Variance	Comment
Cash Receipts				
State Aid	\$ -	\$ -	\$ -	
Property Tax (13 Mills)	18,104	18,888	784	
Transfer from DPSCD	-	-	-	
Draw from BONY	-	-	-	
Miscellaneous	10	23	13	
Total Cash Receipts	18,114	18,910	796	
Cash Disbursements				
Payroll Direct Deposit	-	-	-	
FICA	-	-	-	
Accounts Payable	-	-	-	
Pension (employer portion)	-	-	-	
Fringe Benefits	-	-	-	
Property Tax Transfer (1)	(20,167)	(20,475)	(308)	
Transfer to DPSCD	-	-	-	
Other	(30)	(0)	30	Forecast included anticipated audit preparation fees which have been rescheduled to June
Total Cash Disbursements	(20,197)	(20,475)	(278)	
Net Cash Flow	(2,083)	(1,565)	518	
Beginning Cash Balance	8,011	8,011	-	
Net Cash Flow	(2,083)	(1,565)	518	
Ending Cash Balance	\$ 5,928	\$ 6,446	\$ 518	

(1) Property tax transfer relates to 13 Mills property tax receipts collected to cover capital debt service.

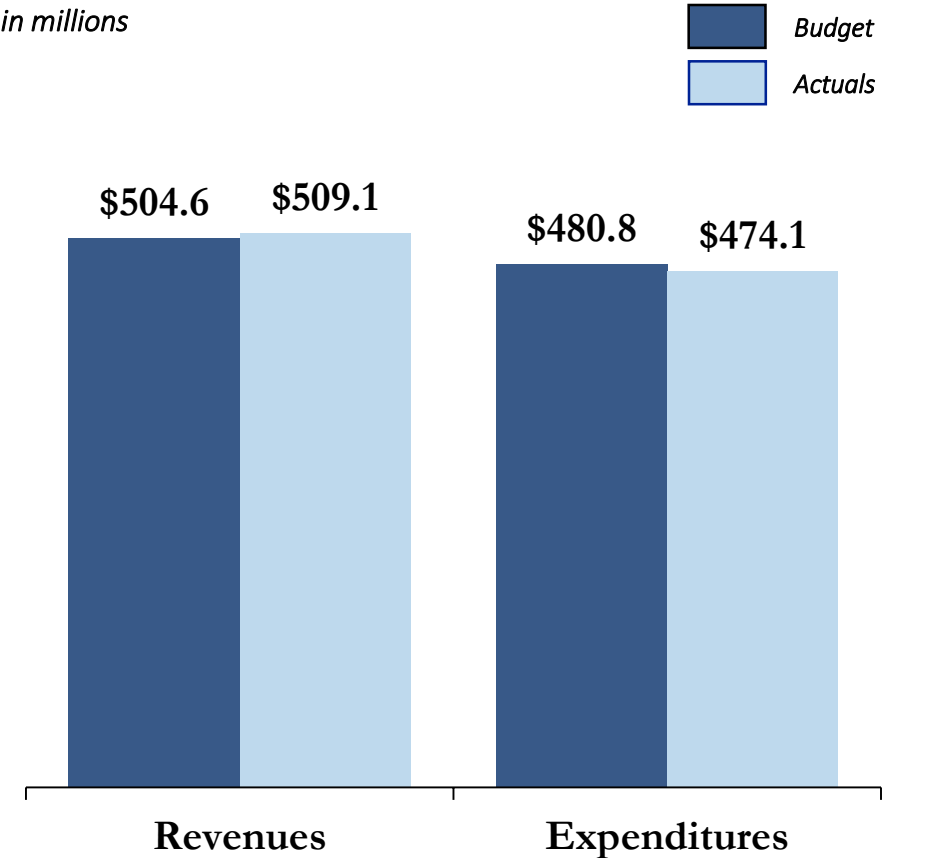
DPSCD Update – February 2020

Overall Summary – DPSCD Revenues and Expenditures

- Budget versus actual comparison has been adjusted to reflect Budget Amendment #1
- Year-to-Date revenues through February are running slightly ahead of budget (~\$4.5M).
 - Local revenue is slightly ahead of schedule as a result of increased private donations and increase Community Service revenue.
- Year-to-date expenses are running behind budget (~\$6.7M).
 - This is largely driven by lower than expected Purchased Services

Budget vs. Actuals – Through February 2020

\$ in millions



Summary of Revenues and Expenditures

Budget to Actual Comparison Current Month

Budget to Actual Comparison YTD

SUMMARY

Revenues

Local sources	\$	\$5,109,649	\$	6,871,119	\$	1,761,470	34%	\$	42,213,685	\$	44,548,624	\$	2,334,939	6%
State sources		45,106,193		46,920,312		1,814,119	4%		352,712,521		355,580,984		2,868,463	1%
Federal sources		14,904,525		14,218,733		(685,792)	(5%)		109,697,395		108,942,877		(754,518)	(1%)

Total revenues

65,120,367	68,010,164	2,889,797	4%	504,623,601	509,072,486	4,448,885	1%
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Expenditures

Salaries	31,235,960	30,480,383	(755,577)	(2%)	231,877,722	229,351,694	(2,526,028)	(1%)
Benefits	18,066,506	17,982,187	(84,319)	(0%)	129,068,966	129,211,379	142,413	0%
Purchased Services	12,956,863	9,336,340	(3,620,523)	(28%)	87,861,409	83,878,301	(3,983,108)	(5%)
Supplies & Textbooks	1,044,624	1,102,243	57,619	6%	18,944,222	18,829,329	(114,892)	(1%)
Equipment & Capital	101,284	3,797	(97,487)	(96%)	345,861	180,530	(165,331)	(48%)
Utilities	1,624,923	1,546,867	(78,056)	(5%)	12,665,175	12,646,537	(18,638)	(0%)

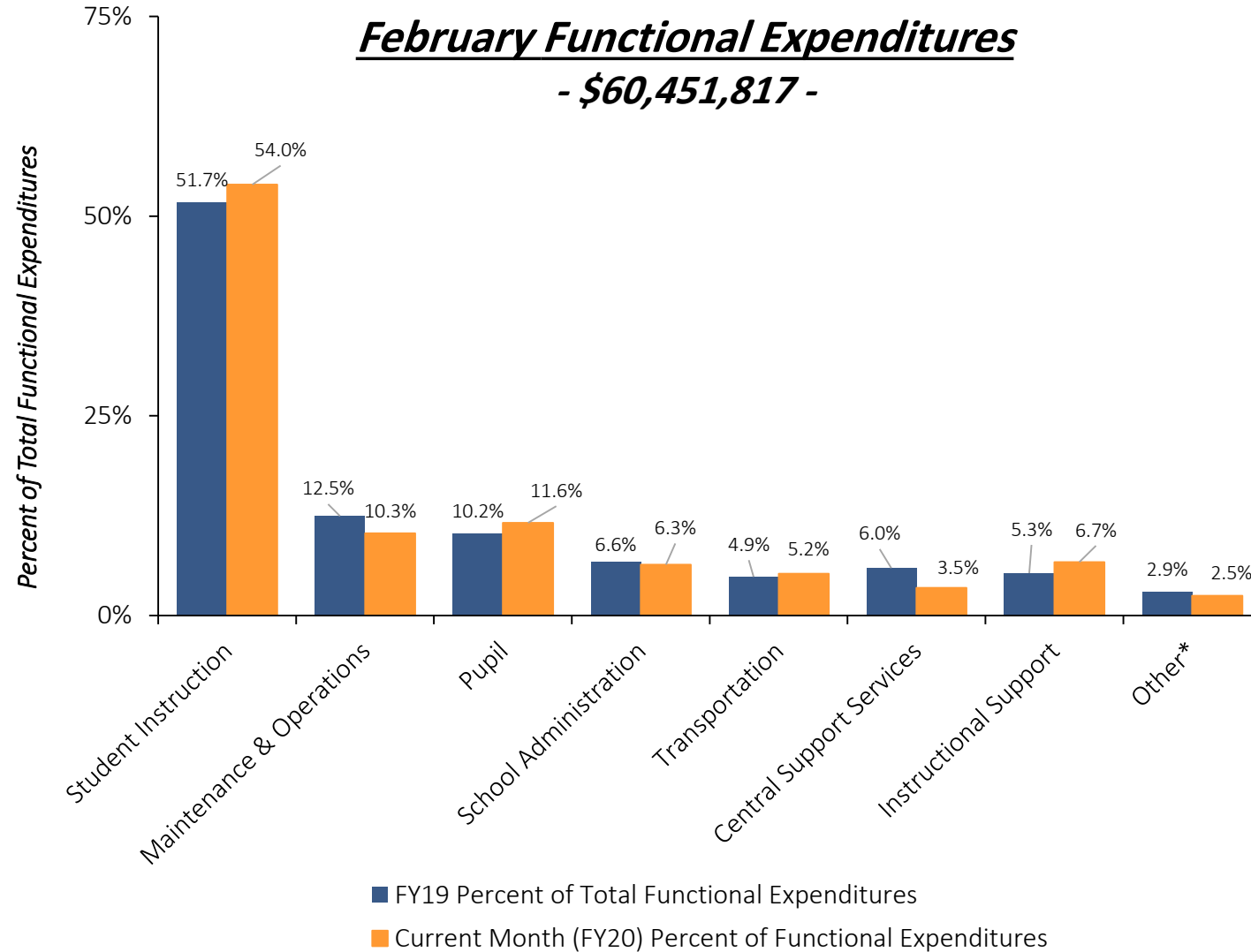
Total expenditures

65,030,160	60,451,817	(4,578,343)	(7%)	480,763,356	474,097,770	(6,665,585)	(1%)
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Surplus (Deficit)

\$	90,207	\$	7,558,347	\$	7,468,140	11%	\$	23,860,246	\$	34,974,716	\$	11,114,470	2%
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Expenditures by Function – February 2020



Notes:

- Overall, monthly expenditures are closely tracking to annualized expectations.
- In February, Maintenance and Operations and Central Support Services are running slightly lower as work was not scheduled over during the mid-winter break.

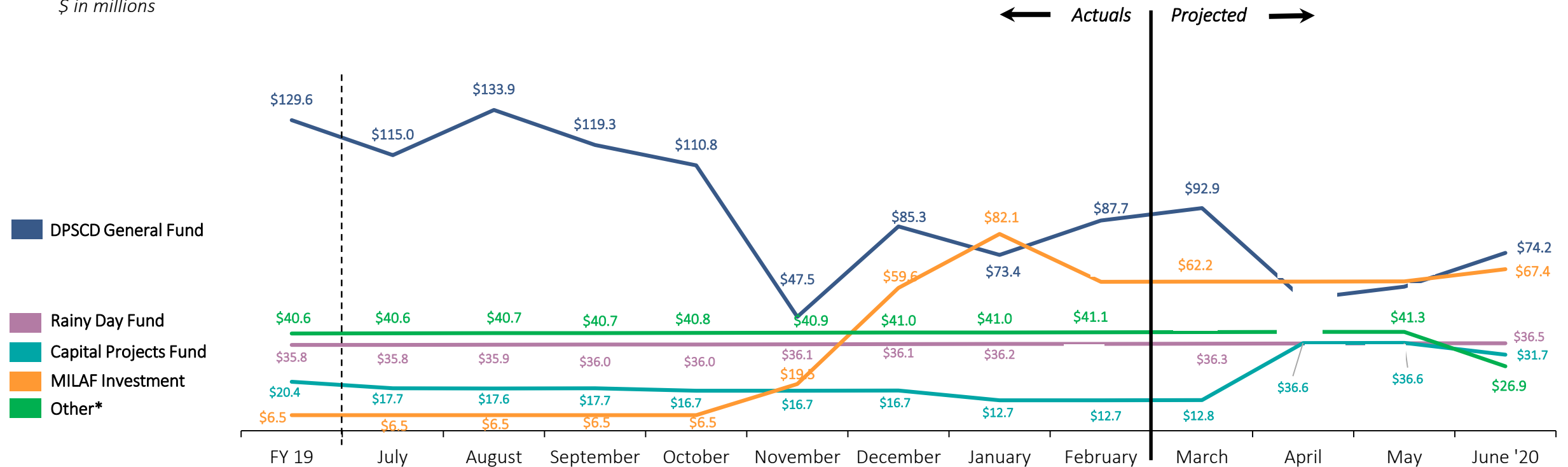
*Other includes: Business, General Administration, School Activities and Community Service

DPSCD February 2020 Cash Flow Analysis

- At the end of February, DPSCD's ending balances were as follows: General Fund - \$87.7M, Rainy-Day Fund - \$36.3M, Capital Projects Fund - \$12.7M, MILAF Investment Account - \$62.2M and Other* remaining funds - \$41.1M.
 - A transfer of \$11.5M was made to DPS for 13 Mil property tax receipts paid to DPSCD in January instead of DPS.
 - A transfer of \$25.3M from the GF to the Capital Projects Fund is scheduled in early April for planned 2020 to 2021 projects.
- The current General Fund balance is estimated to be equivalent to 11.5 weeks of average expenditures¹.

Actual & Projected Ending Cash Balance

\$ in millions



¹⁾ Calculated by taking the General Fund + MILAF balance as of February 29, 2020 and dividing it by the rolling average actual YTD expenditures per week (excludes all other funds and extraordinary, one-time items)

*Other Funds include: Internal Service Fund, Legal Reserve Fund and the Food Service Fund

DPSCD Cash Forecast to Actuals – February 2020

<i>\$ in thousands</i>	February Forecast	February Actuals	February Variance	Comment
Cash Receipts				
State Aid	\$ 44,093	\$ 44,511	\$ 418	
MPSERS (State Funded)	3,745	3,745	0	
Enhancement Millage	4,019	2,546	(1,473)	
Grants	15,939	8,744	(7,195)	
Transfer from DPS	-	-	-	
Transfers from MILAF Investment Account	-	20,000	20,000	Transfer from Investment account to manage cash requirements based on timing of receipts
Transfers from Related GF Accounts	-	-	-	
WCRESA	2,506	-	(2,506)	Timing, receipts expected in future periods
Food Service Reimbursement	2,855	3,367	512	
Miscellaneous	750	1,451	701	
Total Cash Receipts	73,907	84,364	10,457	
Cash Disbursements				
MPSERS (Pass through)	(3,745)	(4,217)	(472)	
Payroll Direct Deposit	(18,583)	(18,272)	311	
Employee Withholdings	(5,862)	(5,094)	768	
Employer Taxes	(2,150)	(2,120)	30	
Fringe Benefits	(1,232)	(1,380)	(148)	
Health	(5,623)	(4,490)	1,133	
Pension (employee portion)	(2,270)	(2,235)	35	
Pension (employer portion)	(7,147)	(7,596)	(449)	
Accounts Payable	(15,600)	(10,537)	5,063	Payments were lower than forecast as a result of District closure during Midwinter Break
Capital Projects Accounts Payable	(7,000)	(238)	6,762	Forecast assumed a more aggressive winter work schedule - projects are expected to pick up during the spring season
Food Service	(3,161)	(2,264)	897	
Transfer to DPS	(11,506)	(11,506)	(0)	
Transfer to MILAF Investment Account	-	-	-	
Transfer to Related GF Accounts	-	-	-	
Other	(375)	(66)	309	
Total Cash Disbursements	(84,254)	(70,013)	14,241	
Beginning Cash Balance	(10,348)	14,351	24,698	
Net Cash Flow				
Ending Cash Balance	73,385	73,385	-	
	(10,348)	14,351	24,698	
	\$ 63,038	\$ 87,736	\$ 24,698	

Contract Requests



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

DETROIT FINANCIAL REVIEW COMMISSION

SCHOOL DISTRICT RESOLUTION 2020-8 **APPROVING THE COMMUNITY DISTRICT'S APRIL 2020 CONTRACT** **REQUESTS**

WHEREAS, Public Act 181 of 2014, the Michigan Financial Review Commission Act (the "Act"), allows for the creation of the Detroit Financial Review Commission (the "Commission") within the Michigan Department of Treasury; and

WHEREAS, Section 6(1) of the Act empowers the Commission to provide oversight for the Detroit Public Schools Community District (the "Community District") beginning on June 2016; and

WHEREAS, Section 6(6) of the Act provides that during the period of oversight, the Commission review and approve the Community District's applicable contracts, as defined by Section 3(a) of the Act, and that an applicable contract does not take effect unless approved by the Commission; and

WHEREAS, at the Commission meeting on April 27, 2020, the Community District presented applicable contracts, attached as **Exhibit A** to this Resolution, for the Commission's review and approval.

NOW THEREFORE, be it resolved by the Detroit Financial Review Commission as follows:

1. That the Community District's April 27, 2020 contract requests, attached as **Exhibit A** to this Resolution but excluding any contracts a majority of Commission members present has agreed to exclude as noted in the minutes, are hereby approved.
2. That the minutes of the Detroit Financial Review Commission meeting at which this Resolution is adopted take notice of the adoption of this Resolution.
3. This Resolution shall have immediate effect.

Contract Requests

The following contracts are being provided to the Financial Review Commission (“FRC”) for review and approval. Contracts over \$750,000 or a two (2) year period must also be provided to the FRC for review and approval pursuant to section 6(6) of the Michigan Financial Review Commission Act. Please review the individual Action Items provided for more detailed information.

	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
1	IT	19-0159-C	Contract Amount: \$4,102,980.00 Contract Period: April 27, 2020 – June 30, 2021 Source: General Funds & E-Rate funds Purpose: Internet and Other Telecommunication Services Contractor: AT&T Location: One AT&T Way, Bedminster, NJ 07921	Renewal	Yes	Yes	Academic Committee 03.23.2020 Finance Committee 03.27.2020 Board 04.14.2020 Anticipated Approval FRC 04.27.2020	<p>The District utilizes AT&T services for WAN, Internet Services, POTS, and cellular services. Cellular and POTS are procured via a cooperative and RFPs were conducted for WAN and internet services in 2016 and 2018, respectively.</p> <p>For internet services and WAN, the full amount is eligible for E-Rate funding and the District is only obligated to pay 10%. However, for e-rate invoicing purposes of the vendor, the contract is written for the entire amount.</p>
2	IT	20-0098-C	Contract Amount: \$7,338,831.00 Contract Period: April 27, 2020 – June 30, 2023 Source: General Funds Purpose: WAN Contractor: Merit Network Location: 1000 Oakbrook Drive, Suite 200, Ann Arbor, MI 48104	New	Yes	No	Academic Committee 03.23.2020 Finance Committee 03.27.2020 Board 04.14.2020 Anticipated Approval FRC 04.27.2020	<p>RFP 20-0098 was issued on Demandstar.com on December 13, 2019 and received four responses. Based on an evaluation for the proposals, Merit was selected as the awarded vendor. Though not the lowest cost vendor, this was the only supplier to offer optical ethernet services for all 117 DPSCD sites.</p> <p>The full amount is eligible for E-Rate funding and the District is only obligated to pay 10%. However, for e-rate invoicing purposes of the vendor, the contract is written for the entire amount.</p>

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3	Facilities	19-0084-C	Contract Amount: \$990,000.00 Contract Period: April 27, 2020– June 30, 2021 Source: General Fund Purpose: Professional Moving Management Services Contractor: Premier Relocations Location: 45200 Grand River Ave., Detroit, MI 48375	Renewal	Yes	Yes	Academic Committee 03.23.2020 Finance Committee 03.27.2020 Board 04.14.2020 Anticipated Approval FRC 04.27.2020	RFP 19-0084 was issued on DemandStar.com for move management services. 236 suppliers were notified and one response was received. Premier Relocations has previously worked with the District and has had a prior satisfactory experience. This contract enables the District to be responsive to moving needs and ensure a smooth opening of multiple schools next year. Premier Relocations will conduct the program moves and building consolidations this summer and into winter 2020.

Contract Requests

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	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
4	Facilities	20-0103-C	Contract Amount: \$3,000,000.00 Contract Period: April 27, 2020 – June 30, 2021 Source: General Funds Purpose: Landscaping Services Contractor: Payne Landscaping, Inc. Location: 7635 E. Davison, Detroit, MI 48213	New	Yes	No	Academic Committee 03.23.2020 Finance Committee 03.27.2020 Board 04.14.2020 Anticipated Approval FRC 04.27.2020	<p>RFP 20-0103 was posted DemandStar in December 2019 and received three responses. Payne landscaping was the second lowest in overall price and the lowest in price regarding tree removal/trimming. Last season, the District split the landscaping award among 3 vendors, but Payne was solely selected this season due to the consistency and quality of the landscaping services previously provided by this vendor. The lowest cost vendor had been previously contracted with the District but did not provide the same quality of work.</p> <p>Payne is currently contracted with the District for Snow Removal Services in the amount of \$1,200,000. This request for \$1,800,000 for landscaping services increases the total contracted value not to exceed \$3,000,000.</p>
5	Schools	N/A	Contract Amount: \$2,075,000.00 Contract Period: April 27, 2020 – June 30, 2021 Source: General Funds Purpose: Transportation for high school access and bus passes Contractor: Detroit Department of Transportation Location: 1301 E. Warren Ave, Detroit, MI 48207	Renewal	No	N/A	Academic Committee 03.23.2020 Finance Committee 03.27.2020 Board 04.14.2020 Anticipated Approval FRC 04.27.2020	<p>The district leverages the City of Detroit’s public transportation to provide statutorily required daily transportation for students living greater than 1.5 miles from their high school. The City of Detroit, Department of Transportation is the lowest cost available public transportation. Utilizing District transportation vendors would far exceed the cost of purchasing bus passes. Further, DDOT is the only local source available from which to purchase bus passes.</p>



Agenda Item Details

Meeting	Apr 14, 2020 - *Virtual*Regular Board Meeting
Category	12. Administrative Action Items
Subject	12.01 Approval of Contract with AT&T
Access	Public
Type	Action
Recommended Action	Motion to approve a contract with AT&T for Internet and telecommunications services for the period July 1, 2020 through June 30, 2021 at a in an amount not-to-exceed \$4,102,980.

Public Content

Recommendation:

That the School Board approve a contract with AT&T for Internet and telecommunications services for the period July 1, 2020 through June 30 2021 in an amount not-to-exceed \$4,102,980 (total cost to the District: \$1,013,297; reimbursable expenditures through E-Rate program: \$3,089,683).

Description and Background:

AT&T provides the District with essential services such as wide area network (WAN), Internet with managed firewall, POTS lines, and cellular service. The District is eligible to receive discounted services for WAN and Internet through E-Rate. Based on the free and reduced lunch status in the District, DPSCD receives 90% discount on overall services in eligible service categories. The District is responsible for funding the 10 percent portion of the costs as well as any ineligible costs associated with the service. In previous years, cellular service and POTS lines were included as discounted services. This was recently removed from the E-Rate program, and now, school districts must incur the full cost to maintain these services.

Wide Area Network (WAN) – Site-to-Site Connectivity

AT&T has been the service provider for the District's wide area network services since 2005. With these services, the District maintains high-speed fiber optic data links to every school and facility in the network. All network links converge at the data center for firewall and security review before transmitting to and from the Internet. These data links are responsible for Internet/network access and digital voice lines to all schools and administrative offices.

During an AT&T audit of their E-Rate program, the company identified that they had failed to bill the District for one aspect of WAN: Managed Router Services. The contract terms with AT&T only allow them to correct billing for the previous six months of services, but because this service had never been appropriately billed, it was not included in the District's 2019-20 E-Rate application, meaning that AT&T is requesting full-price payment for the services. The District is in active negotiations with AT&T to secure a reduced rate for these services, given that they would have been E-Rate eligible had the District known to include an increased cost in its application. The District will bring forward an amendment to the 2019-20 AT&T item should the amount exceed the approved amount for this fiscal year. The 2020-21 E-Rate application now includes these services, and is reflected in the costs reflected in this item.

Internet and Managed Firewall

Internet services provide the connectivity and security appliances required to allow District buildings to access the World Wide Web or external websites. A request for proposal (RFP 19-0159) was published on December 2018 for Internet services, including a 10G circuit, managed firewall and UTM (Unified Threat Management). Four responses were received for this request for proposal. AT&T was the selected vendor for these services as their pricing was the lowest.

For the 2020-2021 school year, the District will be adding a secondary disaster recovery site which will require these services. The secondary disaster recovery site is a critical operations safeguard to ensure business continuity for the District in the event of a disaster.

Cellular Service

AT&T provides cellular services and devices to the District, including hot spots and modems for command center vehicles and an allotment of phones for emergency outage situations. The District utilizes the state of Michigan purchasing cooperative for cellular services with AT&T for competitive pricing.

POTS (Plain Over Telephone Service)

AT&T has been the service and maintenance provider for the District's POTS (plain over telephone service) through a cooperative purchasing agreement with WRESA. The District has over 200 POTS lines in service across the network. These lines are used as analog communication connections for elevators, access controls, and fire alarm systems. These lines are critical to safety, security, and ensuring that the District is compliant with safety and building codes.

Gap Analysis:

Data, Internet, telecommunications, and cellular services are the backbone of the District's communications infrastructure. These services are a critical component to safety, security, and information access throughout the network of schools and administrative offices.

Previous Outcomes:

The District received WAN, POTS and cellular services from AT&T last fiscal year. Merit Network provided Internet with managed firewall services to the District from 2014-2019. AT&T was awarded the contract for Internet with managed firewall services through a request for proposal in December 2018 as the lowest cost bidder. To date, AT&T has not successfully transitioned internet services, and the District is incurring unplanned expenses with Merit as a result. The District expects AT&T to complete the transition within the next six weeks.

Fiscal Year	Annual Expenditures
2017-2018	264,000
2018-2019	409,177
2019-2020	680,000

Expected Outcomes:

The District will continue to utilize AT&T for critical communications services with regular account management and service review. The District conducted an in-depth review of these services in correlation with the results from the technology assessment to make service adjustments or recommendations to best fit the District's evolving needs as a long-term planning strategy. The District will file for E-Rate discounts for the WAN and Internet Services in March 2020 for review and consideration for the 2020-2021 fiscal year.

Alignment to Strategic Plan:**Responsible Stewardship****Financial Impact:**

Bid Process: RFP 19-0159 was issued on Demandstar.com and received three responses. Based on evaluation of the proposal, AT&T was selected as the supplier. They have the capability and experience to provide the services requested, and were the most competitively priced vendor.

Up to \$1,013,297 in General Funds and \$3,089,683 E-Rate Funding.

	Total Cost	E-Rate Reimbursement	Cost to District
Wide Area Network Services 14-0173 WAN Services	\$2,608,794	\$2,347,915	\$260,880
Internet Services with two 10G circuits, managed firewall and UTM (Unified Threat Management) at two locations RFP 19-0159 Internet Services	\$824,187	\$741,768	\$82,419
Cellular/Mobility Services State of MI Cooperative Agreement #071B4300006	\$230,000	Not Eligible	\$230,000
POTS Lines and Support Services WRESA Cooperative Agreement #20100205	\$67,000	Not Eligible	\$67,000

10% contingency	\$372,998	Not Eligible	\$372,998
Total with Contingency	\$4,102,979	\$3,089,683	\$1,013,297

Contact for Item:

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Administrative Content

123 Net Combined.pdf (4,673 KB)

ATT Attachment_B_100G_10G_1Gopt.xlsx (23 KB)

ATT WAN Combined Documents.pdf (2,142 KB)

WAN Evaluation Tabulation.xlsx (16 KB)

WAN Price Comparison.xlsx (367 KB)

**Agenda Item Details**

Meeting	Apr 14, 2020 - *Virtual*Regular Board Meeting
Category	12. Administrative Action Items
Subject	12.02 Approval of Contract with Merit Network
Access	Public
Type	Action
Recommended Action	Motion to approve a contract with Merit Network for the purchase of Wide Area Network (WAN) Services for the period July 1, 2020 through June 30, 2023, in an amount not-to-exceed \$7,338,831 (total cost to the District \$733,883

Public Content**Recommendation:**

That the School Board approve a contract with Merit Network for the purchase of Wide Area Network (WAN) Services for the period July 1, 2020 through June 30, 2023, in an amount not-to-exceed \$7,338,831 (total cost to the District \$733,883; reimbursable expenditures through Erate Program: \$6,604,948).

Description and Background:

AT&T has been the service provider for the District's wide area network services since 2005. The District maintains high speed fiber optic data links to every school and facility in the network. All network links converge at the data center for firewall and security review before transmitting to and from the Internet. These data links are responsible for Internet/network access and digital voice lines to all schools and administrative offices.

The District issued an RFP for WAN services to anticipate the end of its contract with AT&T in June 2021 because the implementation of an upgraded wide area network, regardless of vendor, can take up to 12 months to implement at all 118 DPSCD

locations. Merit Network was selected because of its ability to increase the District's internet reliability. Merit is the service provider for Detroit Public Schools Libraries, Wayne State University and K-12 schools across the state of Michigan.

Gap Analysis:

The Wide Area Network (WAN) services is the backbone of the District's data and communication infrastructure as this technology interconnects all of the schools and administrative buildings across the district. This is a critical component of the safety, security and information access throughout the District. As the District's needs continue to grow exponentially for instructional programs (like 1:1 computing, interactive media, etc.) and operational systems (such as physical security with streaming video from cameras counts expected to reach 10,000 district-wide); the District needs a WAN infrastructure that is reliable, flexible and has the capability to expand to meet the District's needs.

Previous Outcomes:

The District has contracted internet and firewall services from Merit Network since 2016 under the E-Rate program. The District has only paid 10 percent of the total cost of service with the E-Rate program funding. The District has made significant infrastructure investments increasing bandwidth and reliability of connections across the District.

Fiscal Year	Total Cost	Cost to District
2017-2018	\$680,777.60	\$68,077.76
2018-2019	\$960,675.80	\$96,067.58
2019-2020	\$1,336,582	N/A

Expected Outcomes:

The District plans to enter into a 3-year contract with Merit Network for WAN services. The District would exercise a renewal on the current AT&T WAN service contract to continue services through the 12-month migration period. This will not be a duplication of services as the District will create a comprehensive project and implementation plan that would allow both vendors to move sites between networks as buildings are ready to go live with new services. Specifically, when a site is migrated to the new Merit network, it will be removed from AT&T's network and billing concurrently. E-Rate funding can be applied to wide area network (WAN) services at a 90% discount rate. This means the District will be billed for 10% of the annual cost of service.

Alignment to Strategic Plan:

Responsible Stewardship

Financial Impact:

Bid Process: RFP 20-0098 was issued on Demandstar.com and received four (4) responses. Based on an evaluation for the proposals Merit was selected as the Supplier.

Up to \$733,883 in General Funds and \$6,604,948 in Erate Funding.

Contact for Item:

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Administrative Content

**Agenda Item Details**

Meeting	Apr 14, 2020 - *Virtual*Regular Board Meeting
Category	12. Administrative Action Items
Subject	12.03 Approval of a Contract Renewal with Premier Relocations
Access	Public
Type	Action
Recommended Action	Motion to approve the contract renewal with Premier Relocations to provide professional moving services for the period of July 1, 2020 through June 30, 2021 in an amount not-to-exceed \$990,000.

Public Content**Recommendation:**

That the School Board approves the contract renewal with Premier Relocations to provide professional moving services for the period of July 1, 2020 through June 30, 2021 in an amount not-to-exceed \$990,000.

Description and Background:

This item was recommended for approval by the Academic Committee on March 23, 2020 and reviewed by the Finance Committee without recommendation on March 27, 2020.

Premier Relocations is an established, professional, full-service moving and warehouse storage company based in Michigan. As the largest Mayflower Transit, LLC agent in the United States, Premier provides local, intrastate, and interstate moves. Services include household, corporate, and commercial relocations, secure warehouse facilities for short-to-long-term storage of goods, and global tradeshow logistics, shipping, and storage. Its local offices are based in Novi, Michigan.

Premier Relocations has been a partner of the District for nearly 12 years. The company performed some of the most difficult entire school moves during the closure and consolidation of 32 schools in 2010. The company has experience meeting our often difficult and tight timelines. Also, Premier Relocations performed the consolidation of the District's central administration offices from the New Center One Building, Albert Kahn Building and the Support Services Complex, Buildings A and C into the Fisher Building in 2012. At the time, District leadership touted that it was one of the smoothest moves it had experienced and it was in compared to the office moves of General Motors.

In 2018, Premier Relocations performed the temporary move of Palmer Park Preparatory from its school building into the Detroit International Academy for Young Women.

The company has a history working with industrial and corporate clients inside and outside of Michigan. It also works with numerous school districts throughout Michigan. In 2017, Premier Mayflower Relocations was instrumental in identifying and arranging for the donation of over 300 student desks from Pontiac Public Schools based on its working relationship with the District. In 2018, Premier donated corporate furniture, including office desks and over 50 office chairs, to the District from one of its clients in Troy, Michigan.

This contract renewal will facilitate some larger building consolidations and program moves that will occur this summer. These will include the move of Detroit International Academy of Young Women to White Elementary School, Pulaski Elementary-Middle School to Adult Education East, Communications and Media Arts to Ludington Magnet Middle School, Adult Education East to Adult Education West campus, and Golightly CTC, Information Technology Program to Southeastern High School along with smaller moves for Montessori classroom consolidation.

Gap Analysis:

If this contract renewal were not executed, the District would be obligated to consider use of its Warehouse Management Services contract with Progressive Distribution Systems. A drawback to that happening is that in the past this firm has struggled to perform such services with expertise. Move management that is performed on a large scale, such as packing and moving an entire school building, is not an expertise of our warehouse contractor.

Previous Outcomes:

Last fiscal year, Premier Relocations retrieved furniture donations from neighboring schools like Woodhaven, Farmington, Troy and Novi Public School Districts. During the current school year, the contractor has done the same from various business offices in the area.

Fiscal Year	Expenditures
2018-2019	\$36,265
2019-2020	\$47,765

Expected Outcomes:

Having an open move management contract with Premier Mayflower Relocations enables the District to be responsive to moving needs and ensure a smooth opening of multiple schools next year. Premier Relocations will conduct the program moves and building consolidations this summer and into winter 2020. The contractor will also perform pick-up on donated furniture from various school districts and local business as offered. Further, Premier Relocations works with numerous school districts and performs hundreds of corporate moves locally and has been a resource for the District by identifying opportunities for donation of furniture that can be put to good use in the District.

Alignment to Strategic Plan:

Responsible Stewardship

Financial Impact:

\$990,000 from General Funds

Bid Process: RFP 19-0084 was issued on DemandStar.com and received one(1) response(s). Based on evaluation of the proposal, Premier Mayflower Relocations was selected as the supplier providing its prior satisfactory experience working with the District, pricing and ability to meet tight timelines. They have the capability, experience, and competitive pricing to provide the services requested.

Contact for Item:

Name: Machion Jackson, Assistant Superintendent of Operations
Phone: (313) 873-6532
Email: machion.jackson@detroit12.org

Supporting Documents/Attachments:[PREMIER RELOCATIONS 19-0084.pdf \(3,144 KB\)](#)[19-0084-C_\(FY20\)_PREMIER_RELOCATIONS.pdf \(71 KB\)](#)[Premier Relocations \(FY21\).pdf \(35 KB\)](#)**Administrative Content**[DPS rates.pdf \(341 KB\)](#)[DPS_19 0084 2018 Premier Response.pdf \(4,665 KB\)](#)

**Agenda Item Details**

Meeting	Apr 14, 2020 - *Virtual*Regular Board Meeting
Category	13. Consent Agenda (Administrative Items)
Subject	13.06 Approval of Contract with Payne Landscaping, Inc.
Access	Public
Type	Action
Recommended Action	Motion to approve the contract with Payne Landscaping Inc. for District-wide landscaping and tree trimming services for the period of April 15, 2020 through June 30, 2021 in an amount not-to exceed \$1,800,000 in a total amount not-to-exceed \$3,000,000.

Public Content**Recommendation:**

That the School Board approve the contract with Payne Landscaping Inc. for District-wide landscaping and tree trimming services for the period of April 15, 2020 through June 30, 2021 in an amount not-to exceed \$1,800,000 in a total amount not-to-exceed \$3,000,000.

Description and Background:

This item was recommended for approval by the Finance Committee on March 27, 2020.

Payne Landscaping Inc. (Payne) is a Detroit-based contractor with over 30 years of experience and 67 employees. This contractor has performed snow removal, landscape maintenance services, tree and shrub removals/trimming and construction within the District for over 15 years. Payne is a minority owned, locally based business in Detroit and is headquartered in a property bought from DPS.

This vendor will provide landscaping and tree trimming services to all active and closed District locations including school sites, service facilities, vacant sites, and parcels. The contractor would begin landscape maintenance early in the growing season with Spring cleanup and continue until the growing season is completed at the end of November. The District's goal is to provide environments that are inviting, clean, and safe.

The Board previously approved a contract with Payne for snow and ice removal services for an amount not-to-exceed \$1,200,000 at its November 12, 2019 Regular Board Meeting. This would be a new contract with Payne that would consolidate landscaping and tree trimming services with a single vendor. The proposed expenditure of \$1,800,000 would bring the total amount not-to-exceed \$3,000,000.

Gap Analysis:

Without landscaping maintenance, the District would fail to maintain safe, legally compliant, attractive, and inviting facilities. Further, these services ensure that our facilities conform to Chapter 9 of Detroit City Code and Detroit Blight Ordinance 12/1/2004, which regulates lawn and landscape maintenance with penalties for non-compliance starting at \$100 per day.

Previous Outcomes:

During the 2019 -2020 season, Payne shared responsibility for landscape services with Premier Group Associates (PGA), another landscaping contractor. They performed lawn maintenance as a part of their contract for landscape maintenance as well as snow removal for the District. The contract for snow and landscaping had been re-bid from the year before, and PGA was assigned less work under the snow removal, landscaping and grounds portion of the contract.

This year the landscaping maintenance contract was separately bid, Payne being the contractor most able to immediately address the needs of the entire District.

Previous Payne Contracts (Landscaping and Snow Removal Services)	Year	Contract Value
Landscaping & Snow for the majority of District Schools	11/15/17 – 11/30/18	\$2,000,000
Landscaping & Snow for the majority of District Schools	12/1/18 – 11/30/19	\$2,700,000

Snow and ice removal at 63 District schools	12/1/19 – 11/30/20	\$1,200,000
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Expected Outcomes:

The DPSCD's goal is to consolidate past landscaping and tree trimming contracts to have one vendor. Payne offers even and high quality landscape conditions across the entire District. Payne's has a proven track record of superior landscape work that gives reassurance that they would successfully offer these services. The District will utilize the services of Payne Landscaping to provide spring clean-up, fall clean-up, debris control, turf mowing, edging, string line trimming (all lawn areas within limit lines of athletic fields listed in the contract documents), shrub and tree trimming as well as removals, topsoil application and sodding/seeding (as necessary), fertilizing, application of herbicides and pesticides, lawn and plant bed renovation, assess and supplement existing vegetation, decorative landscape planting, and other related duties as required.

The contract provides explicit deliverables. Payment is directly related to individual instances of specific services performed (i.e., cost for base lawn maintenance services in a zone). Invoices must demonstrate in specific line items the location, date, and type of service. The Operations team performs regular site visits as well as the utilization of our facilities maintenance providers to verify work completion prior to remitting invoices for payment. The vendor will also be required to provide direct feedback when services have been performed at each location to ensure the quality of work. This may be in the form of pictures, sign-off sheets, and by using apps and/or software programs.

Alignment to the Strategic Plan:

Responsible Stewardship

Financial Impact:

Payne Landscaping Inc.	Cost
Snow and ice removal at 63 District schools (from December 1, 2019 through November 30, 2020) <i>Approved November 12, 2019</i>	\$1,200,000
1-Year Base Allocation Landscape Maintenance Installations, Removals and Related Services	\$1,800,000

<i>Current Proposal</i>	
Total NTE Amount	\$3,000,000

Funding Source: General Fund

Bid Process: The District issued Request for Proposal #20-0103 on December 30, 2019 for Landscape Maintenance, Installations, Removals and Related Services. The contract term for the base year of services is April 15, 2020 through November 30, 2020 with three (3) one-year options for renewal. There were two other bidders for this service.

Contact for Item:

Name: Machion Jackson, Assistant Superintendent of Operations

Phone: (313) 873-6532

Email: machion.jackson@detroitk12.org

Supporting Documents/Attachments:

Contract for Landscape Maintenance Installations, Removals and Related Services

Administrative Content

Premier.zip (19,779 KB)	BAFOS.zip (6,464 KB)	Payne.zip (33,923 KB)
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**Agenda Item Details**

Meeting	Apr 14, 2020 - *Virtual*Regular Board Meeting
Category	13. Consent Agenda (Administrative Items)
Subject	13.09 Approval of Sole-Source Purchase with the Detroit Department of Transportation for High School Access and Bus Passes
Access	Public
Type	Action
Recommended Action	Motion to approve a sole-source purchase with the Detroit Department of Transportation for high school access and bus passes for the period of July 1, 2020 through June 30, 2021 in an amount not-to-exceed \$2,075,000.

Public Content**Recommendation:**

That the School Board approve a sole-source purchase of Detroit Department of Transportation high school access and bus passes for the period of July 1, 2020 through June 30, 2021 in an amount not-to-exceed \$2,075,000.

Description and Background:

This item was recommended for approval by the Academic Committee on March 23, 2020 and the Finance Committee on March 27, 2020.

The District leverages the City of Detroit public transportation to provide daily transportation for students living greater than 1.5 miles from their high school. During the 2018-19 school year, the District entered an agreement with the City of Detroit which allows all high school students to access public transportation during fall and spring semesters with their District issued student ID in the amount of \$1,855,000. Prior to this agreement, the District purchased approximately 6,800 semester bus passes for fall and spring semesters at the same cost. This agreement provided access to an additional 7,000 students at no additional cost. The District also purchases bus passes for high school summer programming, students served by (i) the Impact Program, which provides credit recovery opportunities, and (ii) the McKinney-Vento Homeless Education Assistance Act.

Gap Analysis:

Provision of access and bus passes ensure that students have reliable transportation options without significantly increasing the District's use of transportation contractors. Without provision of access and bus passes, absenteeism would likely increase, impacting instructional hours.

Previous Outcomes:

In the 2018-19 and 2019-20 school years, approximately 14,000 students received access with their District-issued student ID to travel to and from school and also to participate in after school activities.

2017-18 Total	\$1,800,148
2018-19 Total	\$1,874,999
2019-20 YTD	\$1,869,000

Expected Outcomes:

The District will continue to provide access and student bus passes through summer 2021.

Financial Impact:

Annual cost for high school student access: \$1,855,000 (General Funds)

Annual projected cost for McKinney-Vento: \$50,000 (General Funds or Title 1 Funds to be determined by Finance)

Annual projected cost for summer programming 2020: \$50,000 (General Funds or Title 1 Funds to be determined by Finance)

Annual projected cost for Impact Program students: \$20,000 (General Funds)

Contingency: \$100,000

Total projected cost: \$2,075,000

General and Grant funds may be used for the purchase of bus passes. The City of Detroit, Department of Transportation is the only source from which these passes can be purchased.

Contact for Item:

Name:	Machion Jackson, Assistant Superintendent of Operations
Phone:	(313) 873-6532
Email:	machion.jackson@detroit12.org

Administrative Content

Out-of-State Travel Requests

***All travel has been suspended at this time due to the
COVID-19 Emergency***

Appendix – DPS/CD Detailed Schedules

DPS FY 2020 Monthly Cash Flows

\$ in thousands

	2019						2020						
	July	August	September	October	November	December	January	February	March	April	May	June	FY 20 Total
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast*	Forecast	Forecast	Forecast	
DPS General Fund (13 Mills)													
Beginning Cash Balance	\$ 13,222	5,875	5,948	13,031	13,230	5,934	6,171	8,011	6,446	3,456	3,467	3,474	13,222
Receipts													
Property Tax Receipts	8,880	5,842	27,932	10,398	321	952	2,063	18,888	2,094	1,056	2,397	9,233	90,054
Transfers from BONY	\$ -	\$ -	\$ 6,110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	6,110
Other Cash Receipts	42	74	12	24	2	9	16	23	11	12	8	8	239
Disbursements													
Property Tax Transfers ¹	(16,195)	(5,842)	(26,971)	(4,113)	(7,567)	(723)	(229)	(20,475)	(5,094)	(1,056)	(2,397)	(9,233)	(99,894)
Reimbursement to DPSCD	-	-	-	(6,110)	-	-	-	-	-	-	-	-	(6,110)
Other Cash Disbursements	(74)	-	-	-	(52)	(1)	(10)	(0)	(1)	(1)	(1)	(30)	(169)
Net Cash Flow	(7,347)	74	7,082	200	(7,296)	237	1,840	(1,565)	(2,990)	11	7	(22)	(9,770)
Ending Cash Balance	5,875	5,948	13,031	13,230	5,934	6,171	8,011	6,446	3,456	3,467	3,474	3,452	3,452
DPS Scheduled Bond Repayments (13 Mills)													
Beginning Property Tax Balance	2,191	18,386	24,229	51,199	14,250	21,816	22,539	22,768	43,243	48,337	149,393	11,031	2,191
Scheduled Bond Debt Payments	-	-	-	(41,063)	-	-	-	-	-	-	(140,759)	-	(181,822)
Property Tax Transfers	16,195	5,842	26,971	4,113	7,567	723	229	20,475	5,094	1,056	2,397	9,233	99,894
Draw from SLRF to meet Obligations	-	-	-	-	-	-	-	-	-	100,000	-	-	100,000
Ending Property Tax Balance	18,386	24,229	51,199	14,250	21,816	22,539	22,768	43,243	48,337	149,393	11,031	20,264	20,264
DPS Debt Fund (18 Mills - BONY)													
Beginning Cash Balance	\$ 17,677	9,317	14,086	20,853	22,063	22,734	23,273	35,201	38,098	38,834	16,492	16,492	17,677
Receipts													
Cash Receipts	129	4,769	28,822	1,210	671	539	11,928	8,897	1,718	491	1,548	12,636	73,357
Disbursements													
Transfers to DPS General Fund	-	-	(6,110)	-	-	-	-	-	-	-	-	-	(6,110)
Scheduled EL/Bond Payments	-	-	(15,945)	-	-	-	-	(6,000)	(983)	(22,341)	-	-	(45,268)
Supplemental ORS Payment	(8,489)	-	-	-	-	-	-	-	-	(491)	(1,548)	(6,700)	(17,228)
Net Cash Flow	(8,360)	4,769	6,767	1,210	671	539	11,928	2,897	736	(22,341)	0	5,936	4,751
Ending Cash Balance	9,317	14,086	20,853	22,063	22,734	23,273	35,201	38,098	38,834	16,492	16,492	22,428	22,428
DPS Summary Cash Position													
General Fund (13 Mills)	5,875	5,948	13,031	13,230	5,934	6,171	8,011	6,446	3,456	3,467	3,474	3,452	3,452
DPS Debt Fund (18 Mills)	9,317	14,086	20,853	22,063	22,734	23,273	35,201	38,098	38,834	16,492	16,492	22,428	22,428
Ending Cash Position	\$ 15,192	\$ 20,034	\$ 33,883	\$ 35,293	\$ 28,668	\$ 29,444	\$ 43,212	\$ 44,544	\$ 42,290	\$ 19,959	\$ 19,966	\$ 25,880	\$ 25,880

*Forecast includes actuals through March 6, 2020

1) Includes a forecasted transfer in March of \$3M from the general fund to reduce SLRF borrowings to repay legacy debt obligations in May

DPSCD FY 2020 Monthly Cash Flows

\$ in thousands

	2019						2020						
	July	August	September	October	November	December	January	February	March	April	May	June	FY 20 Total
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast*	Forecast	Forecast	Forecast	
Cash Receipts													
State Aid	\$ 41,009	\$ 41,367	\$ -	\$ 41,133	\$ -	\$ 87,116	\$ 44,093	\$ 44,511	\$ 44,093	\$ 44,093	\$ 44,093	\$ 44,093	\$ 475,602
MPSERS (State Funded)	3,361	3,364	-	-	-	11,234	3,745	3,745	3,745	3,745	3,745	3,745	40,426
Enhancement Millage	1,246	-	-	7,732	3,670	-	164	2,546	1,058	1,296	802	-	18,512
Grants	4,511	12,970	51,455	8,932	4,436	41,327	14,018	8,744	16,787	7,706	16,661	10,915	198,461
Transfer from DPS	0	-	-	6,113	-	-	-	-	-	-	-	-	6,114
Transfers from MILAF GF Investment Account	-	-	-	-	-	-	-	20,000	-	-	-	-	20,000
Transfers from Related Accounts	-	-	-	1,040	-	-	4,114	-	-	1,506	-	20,500	27,160
WCRESA	-	181	2,506	2,463	1,869	2,695	6,562	-	2,506	2,506	2,506	2,506	26,298
Food Service Reimbursement	4,852	2,453	325	55	4,127	5,967	3,396	3,367	3,811	2,855	3,811	3,811	38,831
Miscellaneous	1,672	1,283	372	1,966	3,274	208	15,158	1,451	750	750	750	750	28,384
Total Cash Receipts	56,651	61,618	54,657	69,434	17,376	148,547	91,250	84,364	72,749	64,456	72,367	86,319	879,789
Cash Disbursements													
MPSERS (Pass through)	\$ (3,361)	\$ (3,361)	\$ (3,364)	\$ -	\$ -	\$ -	\$ (11,234)	(4,217)	\$ (3,745)	\$ (3,745)	\$ (3,745)	\$ (3,745)	\$ (40,514)
Payroll Direct Deposit	(21,166)	(12,600)	(20,046)	(18,971)	(18,675)	(25,089)	(26,726)	(18,272)	(19,082)	(18,555)	(18,555)	(18,555)	(236,293)
Employee Withholdings	(6,174)	(4,477)	(4,590)	(8,474)	(6,122)	(6,841)	(5,258)	(5,094)	(5,749)	(10,020)	(6,680)	(6,680)	(76,159)
Employer Taxes	(1,740)	(1,443)	(1,696)	(3,235)	(2,059)	(2,680)	(1,949)	(2,120)	(2,089)	(3,340)	(2,227)	(2,227)	(26,805)
Fringe Benefits	(352)	(750)	(1,177)	(2,126)	(1,285)	(1,130)	(1,881)	(1,380)	(1,238)	(1,860)	(1,240)	(1,240)	(15,659)
Health	(4,495)	(204)	(8,368)	(4,673)	(4,530)	(4,848)	(6,430)	(4,490)	(5,623)	(5,623)	(5,623)	(5,623)	(60,529)
Pension (employee portion)	(2,110)	(1,524)	(1,568)	(3,327)	(2,313)	(1,178)	(3,473)	(2,235)	(2,251)	(3,354)	(2,236)	(2,236)	(27,806)
Pension (employer portion)	(6,874)	(5,095)	(5,116)	(11,465)	(7,932)	(3,977)	(11,557)	(7,596)	(7,592)	(10,298)	(6,865)	(6,865)	(91,231)
Accounts Payable	(22,081)	(12,849)	(22,429)	(22,745)	(20,432)	(21,055)	(7,618)	(10,537)	(15,600)	(15,600)	(14,600)	(14,449)	(199,994)
Capital Projects Accounts Payable	(677)	(86)	(277)	(2,194)	(297)	(1,624)	(268)	(238)	(1,000)	(1,000)	(2,000)	(2,000)	(11,660)
Food Service	(2,157)	(267)	(622)	(722)	(3,950)	(2,323)	(2,217)	(2,264)	(3,077)	(3,685)	(3,077)	(3,077)	(27,437)
Transfer to DPS	-	(74)	-	-	-	-	(2,032)	(11,506)	-	-	-	-	(13,612)
Transfer to MILAF GF Investment Account	-	-	-	-	(13,025)	(40,000)	(22,496)	-	-	-	-	(5,000)	(80,522)
Transfer to Related Accounts	-	-	-	-	-	-	-	-	-	-	-	-	-
Other ¹	(46)	(0)	(9)	(46)	(9)	(18)	(11)	(66)	(500)	(25,316)	(400)	(500)	(26,921)
Total Cash Disbursements	(71,233)	(42,729)	(69,262)	(77,978)	(80,628)	(110,763)	(103,150)	(70,013)	(67,546)	(102,395)	(67,247)	(72,197)	(935,142)
Net Cash Flow	(14,582)	18,889	(14,605)	(8,544)	(63,252)	37,784	(11,899)	14,351	5,203	(37,939)	5,119	14,122	(55,353)
Beginning Cash Balance	129,595	115,013	133,902	119,297	110,753	47,501	85,284	73,385	87,736	92,939	55,000	60,120	129,595
Net Cash Flow	(14,582)	18,889	(14,605)	(8,544)	(63,252)	37,784	(11,899)	14,351	5,203	(37,939)	5,119	14,122	(55,353)
Ending Cash Balance	\$ 115,013	\$ 133,902	\$ 119,297	\$ 110,753	\$ 47,501	\$ 85,284	\$ 73,385	\$ 87,736	\$ 92,939	\$ 55,000	\$ 60,120	\$ 74,242	\$ 74,242

*Forecast includes actuals through March 6, 2020

1) Includes a transfer of \$25.3M in April to the Capital Projects Fund

DPSCD FY 2020 Other Cash Accounts

	July Actual	August Actual	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Forecast*	April Forecast	May Forecast	June Forecast	FY 20 Total
General Fund Cash Balance	\$ 115,013	\$ 133,902	\$ 119,297	\$ 110,753	\$ 47,501	\$ 85,284	\$ 73,385	\$ 87,736	\$ 92,939	\$ 55,000	\$ 60,120	\$ 74,242	\$ 74,242
Internal Service Fund and Fiduciary Account													
Beginning Balance	\$ 17,643	\$ 17,677	\$ 17,710	\$ 17,741	\$ 17,770	\$ 17,796	\$ 17,822	\$ 17,857	\$ 17,892	\$ 17,928	\$ 17,963	\$ 17,998	\$ 17,643
(+) Liability Balance Transfer from DPS	34	33	31	29	26	26	35	35	35	35	35	35	391
(-) Workers' Compensation Claims	-	-	-	-	-	-	-	-	-	-	-	(3,000)	(3,000)
Ending Internal Service Fund Balance	17,677	17,710	17,741	17,770	17,796	17,822	17,857	17,892	17,928	17,963	17,998	15,034	15,034
Legal Fund													
Beginning Balance	\$ 1,153	\$ 1,155	\$ 1,157	\$ 1,159	\$ 1,161	\$ 1,163	\$ 1,164	\$ 1,167	\$ 1,169	\$ 1,171	\$ 1,173	\$ 1,176	\$ 1,153
(+) Transfers in	2	2	2	2	2	2	2	2	2	2	2	2	25
(-) Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Balance	1,155	1,157	1,159	1,161	1,163	1,164	1,167	1,169	1,171	1,173	1,176	1,178	1,178
Rainy Day Fund													
Beginning Balance	\$ 35,748	\$ 35,817	\$ 35,883	\$ 35,945	\$ 36,005	\$ 36,059	\$ 36,113	\$ 36,182	\$ 36,252	\$ 36,321	\$ 36,390	\$ 36,460	\$ 35,748
(+) Transfers in	69	66	62	60	54	54	69	69	69	69	69	69	781
(-) Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Balance	35,817	35,883	35,945	36,005	36,059	36,113	36,182	36,252	36,321	36,390	36,460	36,529	36,529
MILAF Investment													
Beginning Balance	\$ 6,456	\$ 6,467	\$ 6,478	\$ 6,489	\$ 6,498	\$ 19,555	\$ 59,617	\$ 82,135	\$ 62,156	\$ 62,208	\$ 62,249	\$ 62,321	\$ 6,456
(+) Transfers in	12	11	10	10	13,057	40,062	22,518	22	52	42	72	5,072	80,937
(-) Transfers out	-	-	-	-	-	-	-	(20,000)	-	-	-	-	(20,000)
Ending Balance	6,467	6,478	6,489	6,498	19,555	59,617	82,135	62,156	62,208	62,249	62,321	67,393	67,393
Total Available General Fund Dollars	\$ 176,130	\$ 195,131	\$ 180,631	\$ 172,188	\$ 122,074	\$ 200,001	\$ 210,726	\$ 205,205	\$ 210,567	\$ 172,776	\$ 178,074	\$ 194,375	\$ 194,375
Capital Projects Fund													
Beginning Balance	\$ 20,438	\$ 17,645	\$ 17,678	\$ 17,709	\$ 16,698	\$ 16,723	\$ 16,747	\$ 12,667	\$ 12,700	\$ 12,768	\$ 36,578	\$ 36,646	\$ 20,438
(+) Transfers in	34	33	31	30	24	24	34	34	68	25,316	68	68	25,763
(-) Payments for completed projects	(2,827)	-	-	(1,040)	-	-	(4,114)	-	-	(1,506)	-	(5,000)	(14,487)
Ending Balance	17,645	17,678	17,709	16,698	16,723	16,747	12,667	12,700	12,768	36,578	36,646	31,714	31,714
Food Service													
Beginning Balance	\$ 21,760	\$ 21,802	\$ 21,842	\$ 21,880	\$ 21,916	\$ 21,948	\$ 21,980	\$ 22,006	\$ 22,033	\$ 22,059	\$ 22,086	\$ 22,112	\$ 21,760
(+) Transfers in	42	40	38	36	32	32	26	26	26	26	26	26	379
(-) Transfers out	-	-	-	-	-	-	-	-	-	-	-	(11,500)	(11,500)
Ending Balance	21,802	21,842	21,880	21,916	21,948	21,980	22,006	22,033	22,059	22,086	22,112	10,638	10,638
Total General Fund, ISF, Rainy Day Fund, MILAF Investment, Legal, Capital Projects and Food Service	\$ 215,577	\$ 234,651	\$ 220,219	\$ 210,802	\$ 160,745	\$ 238,728	\$ 245,399	\$ 239,938	\$ 245,394	\$ 231,440	\$ 236,832	\$ 236,727	\$ 236,727

*Forecast includes actuals through March 6, 2019

Expenditures by Function – February 2020

Budget to Actual Comparison Current Month

Budget to Actual Comparison YTD

FUNCTION LEVEL EXPENDITURES

INSTRUCTION

	Budget Month of Feb-FY20	Actual Month of Feb-FY20	Variance		Budget YTD Feb-FY20	Actual YTD Feb-FY20	Variance	
			\$	%			\$	%
Elementary Programs	\$ 16,005,294	\$ 14,453,524	\$ (1,551,770)	(10%)	104,790,653	\$ 102,361,289	\$ (2,429,365)	(2%)
Middle School Programs	1,253,526	1,365,870	112,344	9%	9,321,942	9,600,584	278,642	3%
High School & Summer Programs	4,987,740	5,448,761	461,020	9%	36,997,493	38,272,870	1,275,377	3%
Special Education	6,865,831	6,360,628	(505,203)	(7%)	47,331,062	46,926,556	(404,506)	(1%)
Compensatory Education	4,080,436	4,625,219	544,783	13%	42,396,444	42,997,609	601,166	1%
Career and Technical Education	267,214	239,637	(27,577)	(10%)	1,887,802	1,874,868	(12,934)	(1%)
Adult/Continuing Education	128,404	133,965	5,561	4%	940,664	961,025	20,361	2%
Total Instruction	33,588,446	32,627,604	(3,842,462)	(11%)	243,666,060	242,994,801	(671,259)	(0%)

SUPPORTING SERVICES

Pupil	8,278,273	7,015,499	(1,262,774)	(15%)	51,166,440	49,942,439	(1,224,001)	(2%)
Instructional Support	4,282,837	4,026,884	(255,953)	(6%)	31,405,946	31,152,955	(252,991)	(1%)
General Administration	348,104	378,707	30,603	9%	3,151,502	3,280,730	129,228	4%
School Administration	3,649,026	3,834,018	184,992	5%	30,180,434	30,762,559	582,125	2%
Business	979,073	864,707	(114,366)	(12%)	9,876,775	9,683,819	(192,956)	(2%)
Maintenance & Operations	6,523,143	6,210,413	(312,730)	(5%)	59,140,772	58,018,969	(1,121,803)	(2%)
Transportation	3,621,887	3,152,634	(469,253)	(13%)	24,687,788	24,481,187	(206,602)	(1%)
Central Support Services	3,187,058	2,093,852	(1,093,205)	(34%)	24,674,509	21,168,453	(3,506,056)	(14%)
School Activities	75,920	31,580	(44,341)	(58%)	844,690	804,094	(40,597)	(5%)
Total Supporting Services	30,945,321	27,608,294	(3,337,027)	(11%)	235,128,856	229,295,205	(5,833,652)	(2%)

Community Service	496,393	215,919	(280,474)	(57%)	1,968,439	1,807,764	(160,675)	(8%)
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TOTAL EXPENDITURES	\$ 65,030,160	\$ 60,451,817	\$ (7,459,963)	(11%)	\$ 480,763,356	\$ 474,097,770	\$ (6,665,586)	(1%)
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